



Board of Directors Member Criteria

The following criteria should be taken into consideration when seeking possible nomination to STEP's Board of Directors:

1. The nominee must embrace the vision, mission and long-term goals of Saskatchewan Trade & Export Partnership.
2. The nominee must be committed to Saskatchewan's growth and prosperity as an export intensive province.
3. The nominee must be prepared to serve on sub-committees of the Board if and when, in the board's judgment, appropriate committees are organized. Committee members must be prepared to meet a couple of times per year, either in person or by conference call.
4. The nominee must be prepared to actively participate in Board discussions, respect others' opinions and commit to full support of all Board decisions.
5. The nominee must be prepared to make every effort to attend all quarterly board meetings. Meetings are approximately 3 hours in length and are primarily held in Regina or Saskatoon. Keep in mind, Directors will also need approximately 2 to 3 hours for preparation time prior to each Board meeting. Directors are not able to send representatives to meetings in their place. They are also encouraged to attend and support other STEP events by demonstrating leadership through example.
6. While the nominee does serve as an industry volunteer, STEP observes a Board of Directors Honoraria Policy as well as the compensation for reasonable and actual expenses incurred in the performance of their duties (ie. travel costs).
7. The nominee agrees that if elected, their primary responsibility is to provide strategic direction rather than day-to-day management. In this regard, the nominee agrees to:
 1. Focus chiefly on intended long-term impacts, not on the administrative or operational details of attaining those effects.
 2. Direct, control and inspire the organization through the careful establishment of the broadest organizational values, strategies and policies.
 3. Enforce upon itself whatever discipline is needed to govern with excellence. Discipline will apply to attendance, policy-making principles, respect of roles, and adherence to governance adopted in board policies.
 4. Be accountable to the membership and the general public for competent, conscientious, and effective accomplishment of its obligations as a body.
 5. Monitor and regularly discuss the board's own process and performance. Ensure the continuity of board improvements through periodic director training and annual systematic evaluation of the board's performance.
 6. Conduct its business in a democratic way, delegating to the president the responsibility for facilitating meetings of the board and of the membership.