

1. **Call to Order**

Marlin Stangeland, Chair, STEP Board of Directors, called the meeting to order at 1:05 p.m.

2. **Appointment of the Secretary**

Michael Chubb moved; Nigel Jones seconded:

to appoint Nicole Grande as Secretary for the business meeting.

Carried

3. **Notice of Meeting**

The Chair noted that the 2020 Notice of Meeting was sent to STEP members on September 3, 2020.

4. **Approval of the Minutes of the October 24, 2019 Annual General Meeting**

Chad Campbell moved; Lisa Aitken seconded:

that the minutes of the October 24, 2019 Annual General Meeting be approved as circulated.

Carried

5. **Business Arising from the Minutes**

The Chair asked members if there was any business arising from the minutes. There was no business arising from the minutes.

6. **Message from the Chair**

Marlin Stangeland presented the Message from the Chair.

7. **Auditors Report and Financial Statements**

The Auditor's Report and Financial Statements for 2019 – 2020 were included in the 2019-2020 STEP Annual Report that was circulated to members in the Notice of Annual General Meeting.

8. **Appointment of Auditors 2020 - 2021**

Nigel Jones moved; Karri Howlett seconded:

to appoint KPMG as the Auditors for 2020 - 2021 fiscal year.

Carried

9. **Report from the Governance & Nominations Committee**

In keeping with Board Governance Policy, Marlin Stangeland called for further nominations from the floor, none were received.

Scott Sawatsky, Chair - Governance & Nominations Committee presented the report. It was reported that on September 3, 2020 and in accordance with STEP's bylaws, members were provided with the formal Notice of Meeting. Members were also provided with synopsis/background information of the candidates for the proposed slate for the STEP Board of Directors.

Rhonda Ekstrom moved; Chad Campbell seconded:

that the STEP membership accept the presented Slate of Candidates as presented and approved by the STEP Board of Directors and that a motion be adopted that Lisa Aitken, Mathew Cey, Greg Cruson, Kristy Ehman and Karrie Howlett be properly elected Directors of the Corporation to serve the agreed upon terms.

Carried

10. **Recognition of Retiring Directors**

Marlin Stangeland thanked Craig Bailey and Kevin Adair, retiring Directors, for their commitment and number of years of services on the Board of Directors.

11. **Other Business**

The Chair asked if there was any other business to come before the meeting. No other business items were raised.

12. **Adjournment**

Kevin Adair moved:

that the meeting be adjourned at 1:30 p.m.

Carried