

1. **Call to Order**

Marlin Stangeland, Chair, STEP Board of Directors, called the meeting to order at 2:10 p.m.

2. **Appointment of the Secretary**

Kristy Ehman moved; Rick Burton seconded:

*to appoint Nicole Grande as Secretary for the business meeting.*

*Carried*

3. **Notice of Meeting**

The Chair noted that the 2021 Notice of Meeting was sent to STEP members on October 4, 2021.

4. **Approval of the Minutes of the September 23, 2020 Annual General Meeting**

Mike Popowich moved; Rhonda Ekstrom seconded:

*that the minutes of the September 23, 2020 Annual General Meeting be approved as circulated.*

*Carried*

5. **Business Arising from the Minutes**

The Chair asked members if there was any business arising from the minutes. There was no business arising from the minutes.

6. **Message from the Chair**

Marlin Stangeland presented the Message from the Chair which included congratulatory remarks on the 25<sup>th</sup> Anniversary of STEP.

7. **Auditors Report and Financial Statements**

The Auditor's Report and Financial Statements for 2020 – 2021 were included in the 2020-2021 STEP Annual Report that was circulated to members in the Notice of Annual General Meeting.

8. **Appointment of Auditors 2021 - 2022**

Jodi Banks moved; Scott Sawatsky seconded:

***to appoint KPMG as the Auditors for 2021 - 2022 fiscal year.***

***Carried***

9. **Report from the Governance & Nominations Committee**

In keeping with Board Governance Policy, Marlin Stangeland called for further nominations from the floor, none were received.

Karri Howlett, Vice Chair presented the report on behalf of the Governance and Nominations Committee. It was reported that on October 4, 2021 and in accordance with STEP's bylaws, members were provided with the formal Notice of Meeting. Members were also provided with synopsis/background information of the candidates for the proposed slate for the STEP Board of Directors.

Mathew Cey moved; Richelle Bourgoin seconded:

***that the STEP membership accept the presented Slate of Candidates as presented and approved by the STEP Board of Directors and that a motion be adopted that Rhonda Ekstrom, Mike Popowich, Scott Sawatsky and Marlin Stangeland be properly elected Directors of the Corporation to serve the agreed upon terms.***

***Carried***

10. **Other Business**

The Chair asked if there was any other business to come before the meeting. No other business items were raised.

11. **Adjournment**

Karri Howlett moved:

***that the meeting be adjourned at 2:25 p.m.***

***Carried***